

Rossier
Part-Time Faculty Meeting
Minutes
Meeting 11/15/2021: 10:00 AM (PST)

ZOOM Meeting Recording:

https://zoom.us/rec/share/m0DM-krrJYqq4hKUUhdi-j8NIBk5oRGdLoDMn15ykak7PS3SsBPE_VJQQsSi2S.ObVmqEANGikcN9m5

Committee members in attendance: Larry Picus, Destini Felix, Melanie Brady, Omar Ezzeldine, Linda Hoffman, and Susanne Foulk. Jessica Manzone (absent)

Additional PT Faculty in attendance: Su Jin Kim and Pamela Menet-Lucid

1. **Welcome, introductions**
2. **Destini and Larry Follow-up**
 - a. PTF Intranet - up and running -
<https://rossierfaculty.usc.edu/part-time-adjunct-faculty-resources/>
 - b. Faculty Bios - Faculty web profiles are being carried over. Should be ready by December 1, 2021. Destini will send an email articulating best practices and steps on how to request and add your profile to the website.
 - c. Years of Service Certificate and Gifts
 - i. Sent out as of last week. Should be arriving this week (11/15) or next week.
 - d. Follow-up on Previous PT Faculty Survey (Laila Hasan): **Action item: Susanne will follow up with Laila.**
 - e. Pay per class increase per class effective January: approximately \$6400, \$7400, \$8400 (for a 3-unit course) depending on rank. Larry anticipates rate increases each subsequent year as well. Link to Memo:
https://rossierfaculty.usc.edu/files/2021/09/PTAdjunctFaculty_AB736Memo_FINAL.pdf
 - f. **2U and Quality Programming:** Question posed to Larry to respond in general to the current media attention to School of Social Work and insights gleaned for PT Faculty. Larry's response centered on affirming Rossier's high fiscal prudence and ethical standards. Differences were discussed regarding the number of students in the School of Social Work online programs versus Rossier and by nature of the programs EDL and OCL, for example, the income potential for graduates.
3. **ISSUES:** Decision-making process: Rehire and what (if any) is the process for re-assigning the professor to other courses? Larry is in the process of examining this issue and identifying a process that articulates the next steps.

- a. **Action item: Request made by the Committee on this issue to Larry for a follow-up by our next meeting on 12/6/21 with a next-step plan.**
- 4. **Future of the Faculty Report (FFR) Survey: PT Faculty:** Discussion & Initial Impressions=
(Susanne intro) PT Faculty Priorities: Salient Concerns: Issues surrounding Equity and Diversity-Part-Time Faculty
 - a. Part-Time *FFR* Survey Results
 - i. Response Rate: 35/ 142 (PTF, incl adjunct faculty)
 - ii. Priorities:
 - 1. P.12 Advocating of terms for Rehire
 - 2. P.9 Adv for change in the rule about teaching for USC
 - 3. Ensure equity/allocation for specific administration (strong agreement)
 - 4. Create incentives for professional development
 - 5. Create new titles that reflect PT Fac Roles
 - iii. **Action item: Follow-up requested from Larry regarding service time approval for Data Analysis of the Survey Results.**
- 5. **Other:**
 - a. Items sent to Destini following the meeting on 11/15/21: Destini confirmed the following resources were added to the PT Faculty Web Portal.
 - i. Add the following Links: to the PTF webpage on Wellness Resources:
<https://employees.usc.edu/work-life-benefits/>
 - ii. Resource: Student Basic Needs <https://studentbasicneeds.usc.edu/>
- 6. **Closing thoughts:**